

Concord Carlisle Neighbors Club

Board Meeting 1/8/18

Concord Public Library

Board Members:

Present: Sven Olson, President; Janine Olson, Membership Outreach; David Rosenbaum, Vice-President and Webmaster; Kim Donovan Haverstock, Member at Large and Carolyn Schweitzer, Secretary

Absent: Dan Stapleton, Treasurer; Shawna Pelton, Communication Coordinator

Quorum present: yes

Carolyn provided the December 2017 minutes to all Board members via email in advance of meeting. Sven made a motion to approve the minutes and David seconded it. Unanimous approval by Board.

Status Updates:

- **Upcoming Events –**

- Jan. 25th 2018 Cocktail Hour at Saltbox Kitchen
- Jan. 27, 2018 CCN Holiday Party at Kim Donovan Haverstock's home 7 – 10 p.m. Board discussed the cost of the event and decided it would be around \$1,000. We planned the menu for the party and decided finger foods would be best. Sven suggested planning for 8 – 10 items per person. David will purchase wine, beer and ice from West Concord Spirits and Wine. A signature drink will also be provided. Janine will provide a large decanter for the signature drink. Kim will purchase the paper products and flowers. Sven will research options for dessert. Prospective members are welcome to attend the event once they register. An invitation to the party will be distributed January 16th and 23rd.

- **Ideas for Future Events –**

- Feb. 8th – wine tasting at West Concord Wine and Spirits – Carolyn still waiting for a response from West Concord Spirits and Wine.
- Beer tasting – emphasize different beers from the last beer tasting event. – David
- Mead (honey wine) tasting – David still working on finalizing this event.
- Feb. 22nd – Cocktail Hour at Saltbox Kitchen

- **IT/Website**

The Haute and Fern's advertisements are active on the CCN website. Sven suggested that the Board continue to promote the CCN Facebook page. In the near future the Board should set a budget for ongoing Facebook promotions.

- **Membership**

Janine noted that CCN received a new member. CCN currently has 124 people registered as members on the website.

- **Advertising/Sponsorship** – Janine will deliver the postcards to John Mackinnon at Printing in Acton to send to new residents in Concord and Carlisle. Janine will follow up with Karen (owner of NOA) about placing an advertisement on the CCN website.
- **Gourmet Club** – David shared that Menu #3 Creole was posted to website. Recipes for Menu's #4 and #5 shall be determined in the near future. David requested that each gourmet group identify a team captain. This will allow David to open a line of communication to each group.
- **Board Development** – Sven encouraged the Board to start thinking about members that may be a good fit for the Board. Board meetings are open to all members and we can encourage potential Board members to join the Board as a Member at Large to observe before making the commitment.
- **Next meeting scheduled February 12th 2018.**

Motion by Carolyn to adjourn; Janine seconded with unanimous approval.

Meeting adjourned 8:20 p.m.

Minutes submitted by: Carolyn Schweitzer